

Women's Week Grants

2027 Guidelines

June 2026



Acknowledgement of Country

The Cabinet Office acknowledges the Traditional Custodians of the lands where we work and live. We celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.

We pay our respects to Elders past and present, and acknowledge the Aboriginal and Torres Strait Islander people who contributed to the development of these guidelines.



Key dates*

Expression of Interest (EOI) submissions open:

10:00 am AEST, 20 July 2026

EOI submissions close:

3:00 pm AEST, 7 August 2026

EOI outcome advised (anticipated):

Week commencing 7 September 2026

Full Grant Application submissions open (for shortlisted applicants):

10:00 am AEST, 14 September 2026

Full Grant Application submissions close:

3:00 pm AEST, 28 September 2026

Application outcomes advised:

November 2026

Event delivery timeframe (for successful applicants):

2–8 March 2027



Grant information

Decision-maker:

Minister for Women or her delegate

NSW Government agency:

Women NSW, The Cabinet Office

Type of grant opportunity:

Open, competitive

Grant value (total available funding for the grant and the available individual grant amounts, excluding GST):

Total funding budget of \$350,000. Applicants can request \$10,000 to \$50,000



Enquiries

If you have any questions about the grant that are not covered in these funding guidelines, please contact Women NSW

Email: WNSWGrants@tco.nsw.gov.au

For queries about the online grant management system, SmartyGrants, please contact the support team:

Email: service@smartygrants.com.au

Phone: (03) 9320 6888

Available Monday to Friday, 9:00 am to 5:00 pm (AEST).

* The above dates are proposed only and are subject to change. The Cabinet Office (Women NSW) will notify applicants of any changes to timeframes and deadlines.

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1

Overview

1. Overview

1.1 Purpose and objectives

NSW Women's Week celebrates the contributions of women from all backgrounds and promotes gender equality across NSW.

In 2027, Women's Week will run from **Tuesday 2 March to Monday 8 March**, aligning with International Women's Day on 8 March.

Women's Week Grants fund events held during Women's Week that advance gender equality by:

- increasing the empowerment and participation of women and girls in our communities
- celebrating and strengthening focus communities
- challenging gender stereotypes, roles and expectations.

The grants give Aboriginal and/or Torres Strait Islander Community-Controlled Organisations (ACCOs) and not-for-profit organisations an opportunity to deliver events or activities that benefit women and girls in their communities.

Women NSW invites eligible organisations to submit a short Expression of Interest (EOI) to deliver high-quality events for underrepresented groups. Shortlisted organisations will then be invited to submit a full application through online grant management system SmartyGrants.

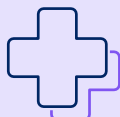
Applications must clearly show the benefits for participants and how the funding will provide value for money.

Events must align with at least one of the three pillars of the *NSW Women's Strategy 2023–2026*:



Economic opportunity and advancement

- Gender equality in the workplace
- Transitions between careers and life stages
- Pathways into work and careers
- Financial wellbeing and retirement



Health and wellbeing

- Safe relationships, safe communities
- Understanding and awareness of women's and girls' health needs
- Services and support for women's and girls' physical and mental health
- Secure housing, preventing homelessness



Participation and empowerment

- Leaders in community and work
- Uplifting focus communities
- Rebuilding connections, engaging with community

1.2 Grant value

The Women's Week Grants have a total budget of **\$350,000**.

Organisations can apply for grants of **\$10,000** to **\$50,000**. Only one application for funding will be accepted per organisation.

1.3 Focus communities

Applicants should design events with and for one of the focus communities in the *NSW Women's Strategy 2023–2026*:

- Aboriginal and Torres Strait Islander women and girls
- carers
- girls and young women living in, or who have lived in, out-of-home care
- LGBTIQ+ women and girls
- women and girls experiencing socioeconomic disadvantage
- women and girls facing homelessness
- women and girls from culturally and linguistically diverse (CALD) communities
- women and girls in contact with the criminal justice system
- women and girls living in regional, rural, remote and cross-border areas
- women and girls with disability
- women and girls with a mental illness
- women and girls who have a history of, or are currently experiencing, domestic, family or sexual violence
- women veterans (and the women partners of veterans and service members)
- young women.

1.4 Event location

1.4.1 Priority for events in regional, rural and remote NSW

To support the geographic spread of events, priority will be given to funding events in a range of locations across NSW, including regional, rural and remote areas.

In these guidelines, 'regional NSW' means all parts of NSW outside Greater Sydney, Newcastle and Wollongong.

See the [appendices](#) for a list of metropolitan local government areas (LGAs), and list of regional, rural and remote LGAs.

2

Selection criteria

2. Selection criteria

Applicants must meet both the eligibility criteria and the assessment criteria.

All applicants will be assessed against the eligibility criteria. Eligible applications will then be assessed competitively against the assessment criteria.

2.1 Eligibility criteria

To be eligible, applicants must:

- be an Australian-based incorporated legal entity
- be one of the following:
 - a. a not-for-profit organisation as specified in [section 2.2](#) of these guidelines
 - b. an ACCO as defined in [section 2.3](#) of the guidelines, or
 - c. an Aboriginal and Torres Strait Islander corporation as defined in [section 2.4](#) of these guidelines
- have an active Australian Business Number (ABN)
- hold or be willing to obtain appropriate public liability insurance (minimum of \$10 million) if successful
- have an account with an Australian authorised deposit-taking institution
- include an applicant co-contribution (cash or in-kind) to the value of at least 10% of the total amount of funding sought
- provide a budget for their project, outlining proposed funding of eligible expenditure items (per [section 2.8.1](#))
- be a single organisation that will accept responsibility for the delivery of the project if the application is successful
- not be an ineligible applicant as set out in [section 2.5](#) of these guidelines
- apply for funding within the specified amount of **\$10,000 to \$50,000**
- be based in NSW, unless they can demonstrate that the project will be run in and for the benefit of women and/or girls in NSW and that the organisation meets all regulatory and business requirements.

2.2 Requirements for not-for-profit organisations

For the purpose of this grant, an organisation is considered not-for-profit if it falls within at least one of the following categories:

- charities registered with the [Australian Charities and Not-for-profits Commission](#) (ACNC)
- incorporated associations registered on the [NSW incorporated associations register](#) maintained by NSW Fair Trading
- non-distributing co-operatives registered on the [NSW register of co-operatives](#) maintained by NSW Fair Trading under the *Co-operatives (Adoption of National Law) Act 2012* (NSW)
- not-for-profit, public companies limited by guarantee
- a Local Aboriginal Land Council constituted under the *Aboriginal Land Rights Act 1983* (NSW).



2.3 Requirements for Aboriginal and/or Torres Strait Islander Community-Controlled Organisations

For the purpose of this grant, an ACCO must deliver services that strengthen and empower Aboriginal and Torres Strait Islander communities and people, and also be:

- incorporated (provided that if it is an incorporated association, it is registered on the [NSW incorporated associations register](#) maintained by NSW Fair Trading)
- not for profit
- controlled and operated by Aboriginal and/or Torres Strait Islander people
- connected to the community or communities in which it delivers services
- governed by a majority Aboriginal and/or Torres Strait Islander governing body.

Applicants may be required to provide evidence to support their ACCO status, such as:

- their incorporation number (i.e. Australian Company Number, Indigenous corporation number, NSW incorporation number)
- their constitution/rule book that shows their governance requirements, and/or
- letters or surveys from other local Aboriginal organisations, groups or relevant community stakeholders, or outcomes from community feedback.

2.4 Requirements for Aboriginal and Torres Strait Islander corporations

For the purpose of this grant, 'Aboriginal and Torres Strait Islander corporation' means a corporation registered on the [Register of Aboriginal and Torres Strait Islander Corporations](#) maintained by the Office of the Registrar of Indigenous Corporations.

2.5 Ineligible applicants

Applicants are not eligible if they are:

- an individual or group of individuals, including sole traders
- insolvent
- a subcontractor for the event – either for program management or for project delivery on behalf of non-eligible organisations
- a trust or trustee
- a partnership
- a federal, state, territory or local government agency or body (including public trusts and government business enterprises)
- receiving or have received NSW, Commonwealth or other state government funding for the proposed project or a similar project
- applicants requesting 100% of project funding from Women NSW
- applicants with outstanding acquittal requirements with Women NSW
- NSW Government schools, area health services and public hospitals
- applicants with a Redress Obligation (or the related entity of an organisation with a Redress Obligation) under the National Redress Scheme for Institutional Child Sexual Abuse that have not joined the scheme (see [section 2.6](#)).

An incorporated not-for-profit body, such as a Parents and Citizens Association or hospital auxiliary, is eligible subject to meeting the eligibility criteria in this Section 2.

2.6 NSW Government Redress Scheme sanctions

Under the NSW Government Redress Scheme Sanctions Policy, non-government institutions are not eligible for funding if they, or any related entity, have a Redress Obligation and:

- have declined to join the National Redress Scheme for Institutional Child Sexual Abuse, or
- at the expiry of 6 months after the time they are notified to join the scheme, they have failed to do so.

For more information, including definitions used in this section, see Department of Premier and Cabinet Circular [C2021-13 NSW Government Redress Scheme Sanctions Policy](#).

2.7 Event start and end dates

Events must be held during NSW Women's Week, from Tuesday 2 March 2027 to Monday 8 March 2027, to coincide with International Women's Day on 8 March 2027.

Events must start on or after 2 March 2027 and finish by 8 March 2027.

If grant recipients want to change the event date, they must get written approval from Women NSW in advance.

2.8 Eligible and ineligible uses of funding

2.8.1 Items eligible for grant expenditure

Women's Week Grants must only be used for expenses directly related to the development and delivery of the event or activity, such as:

- resource materials and publication costs, including art supplies and workbooks
- equipment, transport and venue hire
- publicity, communications and marketing activities and materials including photography/videography
- catering costs such as food and non-alcoholic beverages for community engagement activities
- staff, contractors and consultants, where the costs are for direct event delivery only
- guest speaker, performer, artist or coach fees
- travel costs within NSW exclusively for the purpose of the event
- evaluation activities.

2.8.2 Items not eligible for grant expenditure

Items not eligible for grant expenditure include:

- expenses not directly related to the development and delivery of the event or activity
- business capital or start-up funding
- the purchase of, or cost of infrastructure, assets and/or capital equipment and works
- permanent equipment purchases (e.g. computers, phones, tablets or other items not specific to the event)
- operating costs of the organisation or recurrent expenses (e.g. insurance, leases, bills, general office consumables and disposables)
- permanent staff pay and related costs
- organisational development costs for internal staff (e.g. staff training, conferences, workshops and planning days)
- prizes, competitions or awards (e.g. cash giveaways, lucky door prizes and raffle prizes)
- interstate and/or overseas travel costs
- costs associated with membership of boards/councils
- retrospective costs (any money spent before a grant is approved)
- fundraising events that are for the purposes of fundraising for charities or for the organisation's personal use
- political events or activities that promote or support a political party
- events that are run solely for commercial purposes to the benefit of the delivery partner but not the program participants
- events and activities coordinated by NSW government sector agencies
- research projects co-funded by state or federal governments and/or other organisations
- purchase of promotional/awareness raising merchandise that will be sold for profit
- fees associated with an auspice agreement
- existing debt or loan repayments
- events that encourage gambling (e.g. raffles, bingo) or the consumption of alcohol
- non-essential costs that are not related to the proposed core activity.

2.9 Applicant co-contribution

Applicants must make a co-contribution (cash or in-kind) of a minimum 10% of the total amount of funding sought.

For example, if you request **\$10,000** from Women NSW, you must contribute at least **\$1,000**.

This can be a cash contribution to event costs or in-kind support such as staff or volunteer time, equipment, facilities or other support.

2.10 Assessment criteria

2.10.1 Expression of Interest assessment

The EOI form includes 2 questions:

- What is your event and why should it be funded?
- How will your event benefit women and girls in NSW?

The answers to those questions will be assessed against the criteria below.

Criteria	Details
 Focus community connection	Organisations with strong, ongoing links to their focus community, and clear evidence of why the event is needed, will score higher. EOIs from ACCOs and Aboriginal and Torres Strait Islander corporations for events for Aboriginal and Torres Strait Islander women and girls will be considered to have stronger community connections.
 Organisational capacity	Organisations that can show they have run similar inclusive events for their chosen community will score higher.
 Event location	Events in rural, regional and remote NSW will be given priority.
 Nature of the event	Events that are free or low cost, original, interactive, educational and enjoyable, and that help participants connect, will score higher. We encourage events that pay female artists fairly and highlight women performers, artists, athletes or leaders, especially from focus communities.
 Value for money	Events that show clear benefits for participants and good value for the funding requested will score higher.
 Alignment with Women's Week objectives	Events that empower women, support focus communities, and challenge gender stereotypes and expectations will score higher.

Due to the competitive nature of the Women's Week Grants, not all EOIs that meet the assessment criteria will be shortlisted.

2.10.2 Application assessment criteria (only for shortlisted applicants)

Shortlisted organisations invited to apply for a Women's Week Grant must competitively meet the following assessment criteria to be considered for funding:

Criteria	Specific information and evidence required	Weighting
 Organisational capacity	The organisation has experience and community connection. - The applicant shows strong links to the focus community, such as experience working with that community. - The applicant shows it has the skills and experience to deliver the event, such as evidence of similar events it has run.	20%
 Effective delivery	The event is well planned and suitable for participants. - The application includes a draft run sheet that shows the event has been planned carefully and is designed to benefit participants. - The event is designed with and for one of the focus communities. Applications that clearly show the need for the event in that community will score more highly. - To support a fair spread of events across NSW, applications from regional, rural and remote areas will be prioritised. - The event is free or low cost, encourages participation, and helps participants connect. Speeches should be brief, and content from participants and guest speakers must be apolitical. - The event addresses accessibility and safety requirements. Applicants should list the accessibility and safety measures they will put in place (see checklist at section 2.11). - The event includes a clear promotion and marketing plan, including how it will be promoted, how participants will register, and the types of venues being considered.	20%
 Relevance	The event supports Women's Week objectives and the NSW Women's Strategy 2023–2026. - The event supports the Women's Week Grants objectives. Events that are apolitical, empower women, uplift focus communities, and challenge gender stereotypes, roles and expectations will be viewed more favourably. - The event clearly links to one of the three pillars of the NSW Women's Strategy. - The event will align with the UN Women Australia International Women's Day 2027 theme, which is usually announced around October.	20%

Criteria	Specific information and evidence required	Weighting
 Value for money	The event budget is cost effective. - The budget clearly shows: - each expense item and how it supports the event activities and outcomes - the amount requested from Women NSW - co-contributions are at least 10% of funding requested. - The benefits for participants are clear, and the cost per participant represents good value for the funding requested. - Speakers and performers are paid fairly for their work. - The budget does not include any ineligible items.	20%
 Outcomes	Participants are recognised and empowered, and gender equality is promoted. Successful applicants will be able to show that participants: - will feel recognised and included at the event (for example, because the presenters or performers are from their community, or the activities are designed for their needs) - will be able to take part safely and freely because the right adjustments and supports will be in place - will have more opportunities and choices after the event (for example, they will learn about services, try a new sport or hobby, or see someone from their community in a role they have not considered before).	20%

2.11 Inclusive and accessible event checklist

Accessible and inclusive events benefit everyone. All event organisers should strive to make their event as inclusive and accessible as possible, including to older people and people with disability.

The NSW Government has developed the [Toolkit for Accessible and Inclusive Events](#), which aims to help event organisers create an event that is accessible to all members of the community. The toolkit also provides a checklist of access solutions applicants could apply to their events.

2.12 Draft event run sheet

Shortlisted applicants must include a draft run sheet in the full grant application. The run sheet should outline the event structure and the types of speakers, performers or service providers you plan to engage.

You do not need to confirm event dates, times, venues or service providers at the application stage unless you are prepared to run the event even if you do not receive funding. Women NSW is not responsible for any costs you incur if your application is unsuccessful.

2.13 Prioritisation of projects

The assessment panel may consider a range of factors when recommending a list of eligible applications for grant funding. In addition to performance against the assessment criteria ([section 2.10.2](#)), the panel may consider:

- ensuring an equitable geographical spread of activities across NSW
- ensuring a balance of projects supporting metropolitan and regional NSW communities. 'Regional NSW' refers to all parts of NSW that sit outside the metropolitan areas of Greater Sydney, Newcastle and Wollongong – see the [Appendix 7.2](#) for a list of LGAs
- ensuring an equitable spread of focus communities will be supported (see [section 1.3](#)).

3

Application process

3. Application process

There are 2 steps to apply for a Women's Week Grant.

1. First, submit an **EOI**, due by **7 August 2026**.
2. If your EOI is shortlisted, you will then be invited to submit a **Full Grant Application**, due **28 September 2026**.

This 2-stage process reduces the administrative burden on applicants. It allows organisations to submit a simpler EOI first, so those that are not shortlisted do not need to spend time preparing the additional information and supporting documents required for a Full Grant Application.

Please note that this grant program is highly competitive:

Year	Total number of applications	Total number of grants
2026 Women's Week	248	12
2025 Women's Week	215	15

For an indication of the types of events that have been successful previously, please refer to the [list of previous recipients](#) available on the Women NSW website.

Frequently Asked Questions (FAQs) to assist applicants with the EOI and Full Grant Application processes will be available on the 2027 Women's Week Grants website at www.nsw.gov.au/grants-and-funding/2027-nsw-womens-week.

3.1 How to apply

3.1.1 Stage 1: Expression of Interest

Eligible organisations can submit one EOI through SmartyGrants from **20 July to 7 August 2026**. You will receive an automated email when Women NSW receives your EOI.

If your organisation submits more than one EOI, only the first will be assessed. All later submissions will be ineligible.

EOIs will ask 2 questions:

- What is your event and why should it be funded?
- How will your event benefit women and girls in NSW?

Your answers should include:

- a description of the event, how it will be delivered and how it will be of benefit to participants
- details about your organisation and your experience delivering events
- the focus community you are targeting with your event and your connection to them
- the location(s) of the event
- an overview of the funding you are seeking.

If required, you can ask for a written EOI to be reopened until **7 August 2026** by emailing wnswgrants@tco.nsw.gov.au.

Submit your form in SmartyGrants **at least 2 hours before the deadline** to allow time for documents to upload properly. **Late applications will not be accepted.**



Women NSW will first check EOIs for eligibility and then assess them against the assessment criteria. Shortlisted organisations will be invited to submit a Full Grant Application.

Applicants will not be able to submit a Full Grant Application without first submitting an EOI.

Applicants must not provide false or misleading information. If they do, the EOI will be ineligible.

3.1.2 Stage 2: Full Grant Application (shortlisted applicants only)

Shortlisted organisations must submit a Full Grant Application through SmartyGrants between **10 am on 14 September 2026** and **3 pm on 28 September 2026**.

Submit your application in SmartyGrants **at least 2 hours before the deadline** to allow time for documents to upload. **Late applications will not be accepted.**

If your application is successfully submitted online through SmartyGrants, you will receive an automated email confirming Women NSW received your application.

Your application must include:

- a detailed budget table explaining how grant funding will be spent
- evidence of current public liability insurance of at least \$10 million
- a draft run sheet for the event.

To collaborate with team members, pre-fill form information and manage submissions across different funders, you can create a SmartyFile profile. To learn more, see [the SmartyGrants website](#).

To support accessibility, applicants can ask to submit a video response to the Full Grant Application questions. Women NSW staff can help with recording and preparing the file for upload, if needed.

You can ask for a submitted application to be reopened any time before applications close. For support or to request a reopening, email wswgrants@tco.nsw.gov.au.

Submitting an application does not guarantee funding.

If your application is successful, the funding agreement and final acquittal will be managed through SmartyGrants and AdobeSign.

Applicants must not provide false or misleading information. If they do, the application will be ineligible.

4

Assessment process

4. Assessment process

4.1 Assessment of grant applications

This is an open, competitive grants program. Applications will be assessed and scored against the criteria, and higher-scoring applications are more likely to be funded.

Applications are assessed in the stages outlined below.

4.1.1 Stage 1: Expression of Interest assessment

Women NSW will first review EOIs to check they meet the mandatory eligibility criteria.

Any EOI that is ineligible will not proceed to the next stage.

EOIs will then be shortlisted according to answers to the following questions:

1. What is your event and why should it be funded?
2. How will your event benefit women and girls in NSW?

Due to the competitive nature of the Women's Week Grants, not all EOIs that meet the assessment criteria will be shortlisted.

Recommendations of the top ranking EOIs will be approved by the Director of Women NSW.

All organisations that submit EOIs will be advised of their outcome in writing through the SmartyGrants portal. The top ranking EOIs will be invited to submit a Full Grant Application.

4.1.2 Stage 2: Full Grant Application assessment

Each Full Grant Application will be assessed by 2 assessors against the assessment criteria and given a score. Applications will then be ranked based on their total average score.

Assessors will include qualified and experienced Women NSW staff.

4.1.3 Stage 3: Assessment panel recommendations

The assessment panel will meet to discuss all Full Grant Applications.

The panel will then make its recommendations to the final decision-maker, the Minister for Women or her delegate, for approval.

Applicants will be notified in writing of the outcome of the assessment process.

4.2 Notification of application outcome

All Full Grant applicants will be advised of their application outcome in writing through the SmartyGrants portal prior to any public announcement.

Notification will also explain how and when grants will be announced publicly.

There is no appeals process available for this grant program.

Announcements will not be made regarding grants awarded before the grantee has been informed.



4.3 Feedback on applications

Funding is limited and not all applications will be successful. Feedback will not be **provided for unsuccessful EOIs**.

Unsuccessful Full Grant applicants can request tailored feedback from the Women NSW team for up to 2 months after they are notified of the outcome.

4.4 Publication of grants information

Under the *NSW Grants Administration Guide*, relevant information about grants awarded must be published on the NSW Government Grants and Funding Finder within 45 calendar days after the grant agreement takes effect.

This information is also open access information under the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act), unless there is an overriding public interest against disclosure.

All records related to these decisions will be managed in line with the *State Records Act 1998* (NSW).

5

Successful grant
applications

5. Successful grant applications

Successful grant applicants will be required to:

- enter into a funding agreement with The Cabinet Office and comply with all relevant legislation, policies, guidelines and agreement terms
- sign and return the funding agreement within 2 weeks. It must be signed by an authorised officer of your organisation
- provide the contact details of authorised signatories, or their delegates
- make sure the correct signatories are available, read the funding agreement carefully, and meet all agreement requirements.

Once the agreement is signed by all parties and a valid invoice is received, 90% of the grant will be paid to the applicant's nominated bank account.

After the agreement is signed, Women NSW will meet with the applicant to discuss grant requirements and answer questions.

Applicants must respond to Women NSW requests for promotional material within 48 hours and provide photos or videos soon after the event.

The remaining 10% of the grant will be paid after the event is delivered and the acquittal report is submitted. This payment may be withheld if the event changes significantly, if the required information is not provided, or if the acquittal report is late.

Do not make public announcements about your project without prior approval from Women NSW. Once notified that the grant is no longer under embargo, you may promote it publicly.

5.1 Variations to the funding agreement

Any change to the approved project must be submitted to Women NSW in writing for approval.

This includes changes to the project scope, activities, location or timeframes in your application.

If you do not obtain approval, Women NSW may withdraw the grant offer or withhold the final 10% payment.

5.2 Unspent funds

Use grant funds, and any interest earned on them, only for the approved project.

Do not transfer grant funds to other programs, events or operating costs.

Any unspent funds must be returned to Women NSW.

5.3 Advertising and promotion

Applicants are responsible for promoting and advertising their event.

Use the official NSW Government branding on all promotional and advertising materials for grant-funded activities.

Information about your project may be used for evaluation, promotional and media purposes.

The Cabinet Office (Women NSW) may share project information with the media and Members of Parliament for promotional activities.

Applicants must respond to Women NSW requests for event information within 48 hours. This may include content for Women NSW's website and social media.

Any photos or videos taken by project staff and provided to The Cabinet Office must have participant consent.

Information in your application, and images you provide, may be used in case studies, social media, website content and media releases.

Applicants must acknowledge the financial support of the NSW Government in promotional materials.

The Cabinet Office may also publish summary information about grants awarded, including the grant name, description, number of recipients, total value and decision-maker.

5.4 Reporting and acquittal requirements

All grant funds must be spent by 30 March 2027.

You must submit a Final Completion Report and Acquittal Statement through SmartyGrants by the date set out in the funding agreement.

Women NSW will send the acquittal form before it is due.

If the acquittal is not submitted on time, Women NSW may treat the event as not having taken place and may require any funding already paid to be repaid within 28 days.

Keep all financial records relating to grant expenditure and acquittal for 7 years.

If your committee changes, these records must be passed to the new incoming committee.

5.5 Insurance

All grant-funded events and activities must be covered by public liability insurance.

Before funding can be released, you must provide a valid Certificate of Currency for public liability insurance in the applicant's name, with minimum cover of \$10 million.



6

Additional information
and resources

6. Additional information and resources

6.1 Disclaimer

Submitting an application does not guarantee funding, and previous success does not guarantee future funding.

Women NSW accepts no responsibility for the event, regardless of the funding provided or whether it is listed on the Women NSW website or other Women NSW publications.

Organisations are responsible for meeting their duty of care and all obligations to participants, volunteers and other stakeholders.

Organisations should carefully consider the safety of any children, young people or other vulnerable people involved in the project.

The Office of the Children's Guardian can provide advice on child safety. If your organisation does not have relevant experience, consider partnering with an organisation or stakeholder that does.

6.2 Complaint handling

Submit any concerns about the grant in writing to The Cabinet Office at www.nsw.gov.au/departments-and-agencies/cabinet-office/contact-us.

The Cabinet Office is committed to responding to external complaints fairly, efficiently and effectively.

Complaints are managed in line with The Cabinet Office's [External Complaints Handling Policy](#).

6.3 Access to information

Under the *NSW Grants Administration Guide*, information about grants awarded must be published on the NSW Government Grants and Funding Finder within 45 calendar days after the grant agreement takes effect.

This information is also open access information under the GIPA Act, unless there is an overriding public interest against disclosure.

Information received in applications is treated as confidential, and funding decisions and assessment outcomes must remain confidential until announced and applicants are notified.

However, documents held by the government may be released under the GIPA Act, subject to the deletion of exempt material.

Documents submitted as part of a grant application may also be subject to an application under the GIPA Act or an order for papers under Standing Order 52.



6.4 Conflict of interest management

Any real or perceived conflicts of interest arising during the assessment process must be disclosed and managed.

Risks are managed in accordance with The Cabinet Office risk management systems and grant guidelines.

Fraud controls are in place to support the management of conflicts of interest.

Any conflicts of interest must be declared and managed in accordance with The Cabinet Office Code of Conduct.

Risk management will continue throughout the grant life cycle.

6.5 Confidentiality

Successful applicants may be required to keep the outcome of the application process confidential until the NSW Government makes a public announcement.

Women NSW follows all confidentiality requirements that apply to grants administration and the assessment process under the [NSW Grants Administration Guide](#).

7

Appendices

7. Appendices

7.1 List of metropolitan local government areas

For the purposes of this grant, the following are considered metropolitan (that is, not rural, regional or remote) local government areas:

- | | |
|---|---------------------------------------|
| 1. Bayside Council | 18. Liverpool City Council |
| 2. Blacktown City Council | 19. Mosman Municipal Council |
| 3. Blue Mountains City Council | 20. Newcastle City Council |
| 4. Burwood Council | 21. North Sydney Council |
| 5. Camden Council | 22. Northern Beaches Council |
| 6. Campbelltown City Council | 23. Council of the City of Parramatta |
| 7. City of Canada Bay Council | 24. Penrith City Council |
| 8. Canterbury Bankstown Council | 25. Randwick City Council |
| 9. Cumberland Council | 26. Council of the City of Ryde |
| 10. Fairfield City Council | 27. Strathfield Municipal Council |
| 11. Georges River Council | 28. Sutherland Shire Council |
| 12. Hawkesbury City Council | 29. Council of the City of Sydney |
| 13. The Council of the Shire of Hornsby | 30. The Hills Shire Council |
| 14. Inner West Council | 31. Waverley Council |
| 15. The Council of the Municipality of Hunters Hill | 32. Willoughby City Council |
| 16. Ku-ring-gai Council | 33. Wollondilly Shire Council |
| 17. Lane Cove Municipal Council | 34. Wollongong City Council |
| | 35. Woollahra Municipal Council |

7.2 List of regional, rural and remote local government areas

For the purposes of this grant, the following are considered regional, rural and remote (that is, not metropolitan) local government areas:

- | | |
|------------------------------|-----------------------------------|
| 1. Albury City Council | 13. Brewarrina Shire Council |
| 2. Armidale Regional Council | 14. Broken Hill City Council |
| 3. Ballina Shire Council | 15. Byron Shire Council |
| 4. Balranald Shire Council | 16. Cabonne Council |
| 5. Bathurst Regional Council | 17. Carrathool Shire Council |
| 6. Bega Valley Shire Council | 18. Central Coast Council |
| 7. Bellingen Shire Council | 19. Central Darling Shire Council |
| 8. Berrigan Shire Council | 20. Cessnock City Council |
| 9. Bland Shire Council | 21. Clarence Valley Council |
| 10. Blayney Shire Council | 22. Cobar Shire Council |
| 11. Bogan Shire Council | 23. Coffs Harbour City Council |
| 12. Bourke Shire Council | 24. Coolamon Shire Council |

25. Coonamble Shire Council
26. Cootamundra-Gundagai Regional Council
27. Cowra Shire Council
28. Dubbo Regional Council
29. Dungog Shire Council
30. Edward River Council
31. Eurobodalla Shire Council
32. Federation Council
33. Forbes Shire Council
34. Gilgandra Shire Council
35. Glen Innes Severn Council
36. Goulburn Mulwaree Council
37. Greater Hume Shire Council
38. Griffith City Council
39. Gunnedah Shire Council
40. Gwydir Shire Council
41. Hay Shire Council
42. Hilltops Council
43. Inverell Shire Council
44. Junee Shire Council
45. Kempsey Shire Council
46. The Council of the Municipality of Kiama
47. Kyogle Council
48. Lachlan Shire Council
49. Lake Macquarie City Council
50. Leeton Shire Council
51. Lismore City Council
52. City of Lithgow Council
53. Liverpool Plains Shire Council
54. Lockhart Shire Council
55. Maitland City Council
56. Mid-Coast Council
57. Mid-Western Regional Council
58. Moree Plains Shire Council
59. Murray River Council
60. Murrumbidgee Council
61. Muswellbrook Shire Council
62. Nambucca Valley Council
63. Narrabri Shire Council
64. Narrandera Shire Council
65. Narromine Shire Council
66. Oberon Council
67. Orange City Council
68. Parkes Shire Council
69. Port Macquarie-Hastings Council
70. Port Stephens Council
71. Queanbeyan-Palerang Regional Council
72. Richmond Valley Council
73. Shellharbour City Council
74. Shoalhaven City Council
75. Singleton Council
76. Snowy Monaro Regional Council
77. Snowy Valleys Council
78. Tamworth Regional Council
79. Temora Shire Council
80. Tenterfield Shire Council
81. Tweed Shire Council
82. Upper Hunter Shire Council
83. Upper Lachlan Shire Council
84. Uralla Shire Council
85. Wagga Wagga City Council
86. Walcha Council
87. Walgett Shire Council
88. Warren Shire Council
89. Warrumbungle Shire Council
90. Weddin Shire Council
91. Wentworth Shire Council
92. Wingecarribee Shire Council
93. Yass Valley Council

The Cabinet Office

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